

Present: Rev. Samaya Oakley, Sandy Chism, Linda Pugh, Donelda Rose **Regrets:** Dianne Dilts, Gwen MacKinnon

Chalice Lighting

Welcome and Check In - 6:10

Agenda approved

Minutes of June approved by email

Treasurer Report accepted as distributed

Minister's Report accepted as distributed

Committees

Fundraising- no major fundraising events planned for the fall

Old Business

Digital update – refresh work has been done and the revised look has been approved. Changes have been implemented.

Digital Media Coordinator contract- renewal (lea) **ACTION** Rev Samaya will be reviewing lea's work.

DRE contract – Hours of work as stated in the contract and more specific language for recording same was discussed. DRE resignation was discussed. **ACTION** – Gwen and Sandy to meet with Daylene.

Chalice Lighter- The Chalice Lighter is not on the website as it is an internal publication. Contributors are to include their names with submissions. Persons making submissions need orientation and training regarding changes, cancellations and requirements of the publication.

ACTION - ?

Calendar review - Sunday service is to be listed as a Wordship Service.

There are currently three calendars, Google , Karin's and a web calendar. Synchronize and/or create one calendar **ACTION** - ?

Rental dates at PU for class and Sundays – PU charges for keys has been resolved.

Rental times for events and programs are to be established **ACTION** - ?

New Business

Expanding the Board – Regulations do not permit adding new members to the board but helpers can be invited to do specific tasks, ie Records secretary **ACTION** – all board members

Policy on Presenter promotion – Speakers are permitted to offer publications for a donation. Web links are permitted in service description or in the case of ongoing collaboration. **ACTION** –Dianne Dilts and Karin Wegner will include these points in the revision of the Policy and Procedures Manual.

UU UNO – There will possibly be a service on this topic on October 20. **ACTIION** – Sandy will contact Autumn. **FYI** ICUU will be in Montreal in November 2020

Retreat Review

Feedback – There was good attendance at the retreat. It was a positive event and members of the group showed enthusiasm for change.

Set Goals - Board

Policy and Procedures Manual - One year revision time frame. (Dianne Dilts and Karin Wegner)

The Board is working on establishing new quadrants to restructure committees and assign new liaisons

- 1) Community Engagement
- 2) Congregational Engagement
- 3) Worship
- 4) Faith Formation

In the interest of transparency, the Board is working on a summary of the major decisions reached at the congregational planning held on Saturday, September 7th. Please watch for the Chalice Lighter that will be issued on October 4th for more information. In the meantime, if you have any further questions, please contact either Sandy C or Rev. Samaya.

Adjournment – 8:30