

SFUC Board Meeting Minutes, January 6, 2020

Location: The Reverend Samaya's home,

Present: Reverend Samaya, Linda Pugh, Sandy Chism, Donnie Rose, Dianne Dilts, Gwen MacKinnon

Chalice Lighting and Opening Words by Reverend Samaya 6:12

Check In

Agenda Additions

Strategic Planning, Policy Review, Reverend Brian Kiely's Retirement

Agenda Approved

Minutes of January Board Meeting Approved

Treasures Report accepted as presented

Minister's Report Accepted

Reverend Samaya's sabbatical date change from March-June to February-May 2021, approved by The Board. Initial discussion regarding pulpit supply while Reverend is on sabbatical.

Discussion regarding residential proximity of congregation member. ACTION: Donnie to support Reverend Samaya in establishing a covenant regarding appropriate congregant/minister relationship

Strategic Planning:

Reverend Samaya, Reviewed Documents from the last three and a half years to prioritize and contribute to Strategic Plan ACTION: Reverend Samaya will email Reverend Amanda's charge to the congregation to Board members.

Decision to address the five areas of congregational focus in the congregational conversations on the first Sunday of each month in the following order: **February**, Community Connection, **March**, Congregational Connection, **April**, Faith Formation, **May**, Administration **June**, Worship Arts

Dates set for AGM – April 19,2020. Board Retreat to follow AGM Saturday May 2, 1:00 to 4:30 in Sandy's common room.

Solstice Review:

43 people attended the Solstice Celebration, 41 adults and 2 youth. Final expense will be determined when the deposit for the hall rental is returned. Board decided to do the Solstice Service at Kwomanis Point in December 2020 with a budget of \$800.00

Equinox labyrinth walk at Kwomanis Point and social at Ocean Park Pub planned for Friday, March 20<sup>th</sup> at 7:00.

Solstice in June is in the planning stage.

Budget:

Various aspects of the 2020 budget were discussed: ACTION: Linda will compile and email draft(s) to the Board Budget Meeting will be held after church, Sunday January 26<sup>th</sup>.

Administrative Assistant:

Decision was made to hire an administrative assistant instead of a DMC and a financial assistant. Job description core is in DMC requirements for the administrative assistant, will have some additions. Budget – maximum \$10,000 per year (500) hours for administrative assistant and 6,000 for financial assistant. The administrative assistant will answer to Reverend Samaya.

Fiscal Policy:

Dianne reported progress, has had some difficulty contacting CUC. ACTION: Reverend Samaya will chat with Dianne regarding contacting CUC.

Dianne and Karin plan on carrying on with the next step – Governance

Reverend Brian Kiely's Retirement:

Decision to send a photo of members who were in the congregation when Reverend Brian was the minister at SFUC. The photo will be incorporated into a card to be sent to Reverend Brian. ACTION: Donnie to contact members, ask Sylvia to bring a camera and send a notice to Karin.

Next Meeting: February 3<sup>rd</sup>, at Gwen's, 5:00 dinner 6:00 meeting

Adjourned 9:10